

Processing E-Quotes for VSI Powered by B&H

The Quote process is used for finding specific products not found in the Punchout catalog.

1. Email a VSI representative directly at quotes@volsupplyltd.com.
NOTE: Inform the representative that you would like an e-quote and that you are from the University of Illinois. Provide your order details in the email.
2. Obtain your quote number.
3. Log in to iBuy.
4. Click the **VSI** sticker under **Creative Technologies**.
5. Click **Orders & Quotes** to pull up your quote.
6. Enter the Phone Number and Quote Number provided by VSI in the fields.
7. Click **Find Your Order/Quote**.
8. Click **Punchout**.
NOTE: Your quote will be transferred to a shopping cart.
9. Click **Proceed to Checkout**.
10. Click **Place Order**.