

## Award Summary

Allsteel, Inc. –Office Furniture, Accessories, and Installation Services Award

Initial Award Term: October 1, 2013 – June 30, 2018

Currently in Renewal 1: July 1, 2018 - June 30, 2021

Remaining Renewals: one (1) two (2) year renewal period

Award Name: Office Furniture, Accessories, and Installation Services

Award Status: Renewal Term

Award Type: IPHEC, A-1A

RFP#: 1SLE1302

Award Overview: The requirement of this solicitation is to provide access to economy, moderate and high end office furniture in wood, laminate and metal, accessories to office furniture, and services (i.e. installations, set-up, design, product management, etc.).

### Supplier Information

Supplier Name: Allsteel, Inc.

Office Systems/Case		
Goods	Allsteel/HON	57.4-70.7%
Stand Alone Desks	HON	57.4%
Seating	Allsteel/HON	57.4 – 57.5%
Storage	Allsteel/HON	57.4-70.7%
Tables	Allsteel/HON	57.4-61.59%
Accessories	Allsteel	57.4-70.7%
	Gunlocke	58.5%

Price Increase: 10% max. escalation for Renewal Period 1; Year1; July 1, 2018 to June 30, 2019  
10% max. escalation for Renewal Period 1; Year2; July 1, 2019 to June 30, 2020  
10% max. escalation for Renewal Period 1; Year3; July 1, 2020 to June 30, 2021  
10% max. escalation for Renewal Period 2; Year1; July 1, 2021 to June 30, 2022  
10% max. escalation for Renewal Period 2; Year2; July 1, 2022 to June 30, 2023

### Ordering Information

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- Minimum Order: No minimum quantity or minimum order dollar amount on any purchase.
- Substitution of Items: Products will be provided ...exactly as ordered. If a replacement product is required for any reason, Allsteel and/or servicing dealer will contact the appropriate designer or end user and will offer a substitute product that is available in their catalog for the same or lower cost and meets performance specifications.
- Participating institutions will solicit a written quotation from each awardee on each furniture installation requirement and make an award to the lowest price.
    - a. 1SLE1302 – Office Furniture
      - i. Allsteel
      - ii. Haworth
      - iii. Kimball
  - All purchase orders placed for furniture, accessories or services, by the IPHEC participating Universities, will be placed with the awardees, who will contact their local dealership assigned, if the dealer is included in the services requested. No IPHEC purchase orders will be placed with a local dealership.
    - a. All invoicing against those purchase orders shall be the responsibility of the awardees, not their local dealership.

Place Orders with:

Payment Terms: 1.5% Net 15

Freight Terms: Delivery is FOB Destination  
Freight is Prepaid and Allowed for order over \$12,500 – list price (Standard shipping is included for order over \$12,500 (list price); additional fees may be applied for orders that are expedited or under \$12,500 - list price)

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Partial Shipments: May occur with customer approval. The customer will not incur any additional charges.

Delivery w/Set-up Cost to be determined by circumstances provided by requestor.

Delivery w/Installation Prevailing wage

Disassembly w/installation Prevailing wage

Disassembly and relocation Prevailing wage

Warehousing Services: 30 days of warehousing may be furnished at no charge.

After 30 days pricing will be quoted by project.

No Hassle return goods policy. A formal return authorization may be required.

Return Policy: Custom items are exempted from this policy.

Warranty: Carries full manufacturer's warranty

### Design Services

Licensed Interior Designer: \$0/hour charge for each designer (if furniture is purchased)

\$70/hour charge for each designer (If no furniture is purchased)

\$0/hour charge for each designer (if furniture is purchased)

Layout Review: \$70/hour charge for Design Services to confirm drawings and layouts (if no furniture is purchased).

Reconfigure furniture: \$0/hour charge for each designer (if furniture is purchased)

\$70/hour charge for each designer, to reconfigure existing system furniture

### Project Management Services

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Project Manager      \$70/hour charge for a project manager (if no furniture is purchased)

### **Contact Information**

University Contacts for Award Questions:

Award Contact:      [Kayci Puckett, Assistant Director, IPHEC Services,](mailto:Kayci.Puckett@uillinois.edu)  
                                 [217-244-9177](tel:217-244-9177)  
                                 [kbohlen@uillinois.edu](mailto:kbohlen@uillinois.edu)

Secondary Contact: [Graham LaMontagne, Contract Specialist, IPHEC Services](mailto:Graham.LaMontagne@uillinois.edu)  
                                 [217-300-6452](tel:217-300-6452)  
                                 [graham42@uillinois.edu](mailto:graham42@uillinois.edu)

### **Supplier Contacts**

\*Please see below

### **Dealership Information**

\*Please see below

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Laura Perry  
National Sales Manager, Public Sector  
[perry@allsteeloffice.com](mailto:perry@allsteeloffice.com)  
480-416-4791(cell)

Alicia Lemler  
Market Development Manager  
[lemlera@allsteeloffice.com](mailto:lemlera@allsteeloffice.com)  
563-299-7213 (cell)

Brooke Julien  
Business Development Manager, Public Sector  
[julienb@allsteeloffice.com](mailto:julienb@allsteeloffice.com)  
312-527-4334  
312-405-6938 (Cell)  
Covering all of IPHEC

### **Additional Support Contacts for IPHEC:**

Marisol Aragon  
Customer Support Rep.  
[asigovtsif@allsteeloffice.com](mailto:asigovtsif@allsteeloffice.com)  
800-309-9380

Christine Nash  
Customer Service Manager  
[nashc@allsteeloffice.com](mailto:nashc@allsteeloffice.com)  
563-299-4521

Contract Inquiries:  
Cindy Herman  
Government Financial Analyst  
[allsteelgovcontracts@allsteeloffice.com](mailto:allsteelgovcontracts@allsteeloffice.com)  
563-272-4800

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University	Allsteel Dealer Office Furniture
Chicago State University	<b>Henricksen</b> , Chicago, IL Primary Contact TBD  312-575-1245
Eastern Illinois University	<b>Stocks Business Furniture, Inc.</b> , Champaign, IL Leane Rassi <a href="mailto:leane@stocks-inc.com">leane@stocks-inc.com</a> 217-359-1661
Governors State University	<b>Midwest Office Interiors</b> , Woodridge, IL Cheryl Fischer <a href="mailto:cfischer@midwestofficeinc.com">cfischer@midwestofficeinc.com</a> 630-850-8700
Illinois State University	<b>Henricksen</b> , Peoria, IL Barb Mishler <a href="mailto:b.mishler@henricksen.com">b.mishler@henricksen.com</a> 309-636-3290
Northeastern Illinois University	<b>The Ellison Group, Inc.</b> , Chicago, IL Mary Ellison <a href="mailto:mary@ellisongroup.net">mary@ellisongroup.net</a> 773-909-9000
Northern Illinois University	<b>Henricksen</b> , Itasca, IL Sandy Gagliano <a href="mailto:s.gagliano@henricksen.com">s.gagliano@henricksen.com</a> 630-875-1038
Southern Illinois University School of Medicine, Springfield	<b>Stocks Business Furniture, Inc.</b> , Champaign, IL Adrienne Schmitz <a href="mailto:adrienne@stocks-inc.com">adrienne@stocks-inc.com</a> 217-359-1661
Southern Illinois University, Carbondale	<b>Henricksen</b> , Peoria, IL Lisa Gaffney <a href="mailto:l.gaffney@henricksen.com">l.gaffney@henricksen.com</a> 217-299-7769
Southern Illinois University, Edwardsville	<b>Modern Business Interiors</b> , St. Charles, MO Terry Yuede <a href="mailto:tyeude@mbioffice.com">tyeude@mbioffice.com</a> 636-734-9610

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University of Illinois, Urbana-Champaign	<b>Stocks Business Furniture, Inc.</b> , Champaign, IL Terry Martin <a href="mailto:terry@stocks-inc.com">terry@stocks-inc.com</a> 217-359-1661	Lisa Wolf <a href="mailto:lisa@stocks-inc.com">lisa@stocks-inc.com</a> 217-359-1661
University of Illinois, Chicago	<b>The Ellison Group, Inc.</b> , Chicago, IL Mary Ellison <a href="mailto:mary@ellisongroup.net">mary@ellisongroup.net</a> 773-909-9000	
University of Illinois, Springfield	<b>Henricksen</b> , Peoria, IL Barb Mishler <a href="mailto:b.mishler@henricksen.com">b.mishler@henricksen.com</a> 309-636-3290	
Western Illinois University	<b>Henricksen</b> , Peoria, IL Kate Wilson <a href="mailto:k.wilson@henricksen.com">k.wilson@henricksen.com</a> 309-636-3295	
Western Illinois University Quad Cities	<b>Paragon</b> , Davenport, IA Jeff Brummel <a href="mailto:jefferyb@paragoninteriors.com">jefferyb@paragoninteriors.com</a> 563-326-1611	